



FLOCK 2023 - CONTEMPORARY CRAFT & DESIGN FAIR

FRIDAY 17 NOVEMBER (12noon – 7PM)

SATURDAY 18 & SUNDAY 19 (NOVEMBER (10AM-5PM))

We are so pleased to be hosting flock 2023.

We have kept the stall fee the same this year at £190. We kindly request that along with the stall fee, each maker donates a raffle prize of their work of any value. The money raised from flock and the raffle will be put back into the programme, projects and activities of the Barn and will assist with the sustainability of our charity.

Please complete all questions on the application form. Incomplete forms may not be considered for selection.

This year along with the application form, we have an additional item we kindly request you to complete. We would like all applicants to complete the attached Equalities, Diversity and Inclusion form. The information on this form is kept confidential and anonymous. The purpose of this form is to monitor our EDI plans and allow for improvement.

If you would like to apply for flock 2023, please complete the following application form and return to applications@thebarnarts.co.uk no later than MIDNIGHT SUNDAY 23 JULY 2023. Successful Applicants will be informed by Saturday 12 AUGUST 2023.

Exhibitor Application Form

Business Name (which will appear on all marketing)

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Stallholder Name

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Address

.....

Postcode Tel No.....

Email

Website/Facebook/Instagram

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If you do not have a website/Facebook/Instagram, please include 3 high quality images of your work.

Category of Work (please circle as appropriate)

Jewellery **Ceramics** **Glass** **Wood** **Wool**

Illustration/Print Furniture **Textiles** **Other (Please specify)**

Please provide a brief description of items that will be on sale:

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Price Range

Height of display and/or special requirements including if no table is required (please note there is limited space and requests for display items additional to the table need to be approved in advance and may incur an additional fee)

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Do you require access to power? (please indicate) **YES/NO**

If yes, please detail what equipment you require power for:

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Please note: Power sockets are limited. We will try to accommodate requests for power, but this may not always be possible. All tables are lit by theatre style, overhead lighting in the main Barn, and spotlighting in the Gallery.

Stall Costs: £190 plus donated raffle prize of maker's work

Included in fee: One 6ft x 2ft Trestle Table and one chair

The Barn and FOLD have taken the opportunity to reflect on our future and how Craft Practices can help us to care better, to transform and invigorate communities, and the planet we are all part of. We endeavour to support and work with makers who incorporate practices that work towards these shared values. Please describe below your values and ambitions and where these crossover with the Barn's. *For example, this can be how you incorporate circularity in your making, through community skill sharing or the application of sustainable practices. (max. 120 words)

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What kind of support would you, as a maker/designer/artist, like to see from FOLD/the Barn over the next 12 months? (max. 50 words)

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Exhibitor Declaration:

I have read and accept the flock Rules & Regulations Printed overleaf:

Signed _____ Date _____

Please send completed forms to applications@thebarnarts.co.uk by: **MIDNIGHT SUNDAY 23 JULY 2022**. If you require additional support completing this application form, please contact applications@thebarnarts.co.uk

Successful Applicants will be informed by: SATURDAY 12 AUGUST 2023

With Best Wishes

The Team @ the Barn

FLOCK RULES AND REGULATIONS

1. All goods offered for sale must be the work of the stallholder.
2. Bought in goods will not be allowed.
3. Items which are produced primarily from the assembly of bought parts will not be allowed.
4. Each member may only sell the original craft as notified on the booking form. Any change or addition to stock must be notified to the Barn and approved in writing before flock.
5. Toy makers must ensure that they comply with the EU regulations.
6. Stalls must have a table cover that completely obscures personal belongings and packaging underneath.
7. Stalls must be ready for business at least 45 minutes before the advertised opening of the fair.
8. Stalls may not be vacated before the advertised closing time.
9. Separate businesses sharing tables is not permitted without prior consent from the Barn.
10. Bookings will only be accepted on receipt of fees. If successfully selected, full payment should be made by **31 August 2023**. BACS transfer to: Woodend Arts Ltd, Sort Code: 40-52-40, Acct No. 00020769. Please quote **flock** and your Trading Name.
11. If a participant is unable to attend flock, having already paid the stall fee, and notice is given at least 6 weeks before the event, the Barn office will make every effort to re-let the space and offer a refund. If the space cannot be re-let, no refund will be offered. If the cancellation is due to a COVID-19 related issue the fee will be refundable in full.
12. If for any reason the Barn is required to cancel flock, full refunds will be issued to all stallholders.
13. Stallholders are responsible for ensuring their insurance cover is adequate for the duration of the event. No responsibility in this respect, can be accepted by the organisers or the Barn.
14. Stallholders are responsible for their own credit card readers, payments and cash floats. Please be aware that due to the granite walls of the Barn, connectivity can be intermittently affected.
15. Event Marketing will be provided by the Barn which will include the names of all exhibitors. Exhibitors are expected to support the marketing of the event through their own networks using designated hashtags.

Display of Items: KEY INFORMATION

- Due to the nature of the building no items can be attached to the walls in the main Barn space.

- Most stalls will not have accessible wall space. If you would like wall space, please note under special requirements above.
- Exhibitors will need to provide their own freestanding or table-top display systems. Please advise the height of freestanding display structures at the time of application above.
- Display stands may not exceed the width of the table provided.
- Items may not obstruct or occlude walkways/other stalls.
- We will try to accommodate requests for power, but this may not always be possible.
- The main Barn has LED plus the Festoon House Lights and two large windows facing south-west.
- The gallery has spotlighting and skylight windows.
- Full layout plans with stall location will be supplied to successful applicants in advance of the event to allow you to plan your stall.